

## GOVERNANCE

### COMMITTEE DECISION SHEET

#### OPERATIONAL DELIVERY COMMITTEE - THURSDAY, 6 SEPTEMBER 2018

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Determination of Urgent Business</u>	The Convener advised that there would be an urgent item on the agenda under 11.1, Housing Cases, and that the report be accepted given the need to continue with Council operations.	Governance	L McBain
1	<u>Determination of Exempt Business</u>	The Committee noted that item 10.1 on the agenda, Marchburn Park, would be heard with the press and public excluded.	Governance	L McBain
2	<u>Declarations of Interest</u>	Councillor Grant declared an interest in regards to item 9.8 on the agenda, Alive @ 5, and advised that he would leave the meeting during consideration of the item.  Councillor Jackie Dunbar also declared an interest in regards to item 11.1 on the agenda, Housing Cases, as local Councillor, and noted that she would leave the meeting during consideration of the item.	Governance  Governance	L McBain  L McBain
3	<u>Request for Deputation</u>	The Committee agreed to hear the deputation in regards to item 10.1 on the agenda, Marchburn Park.	Governance	L McBain
4	<u>Deputation</u>			
5	<u>Committee Business Planner</u>	<b><u>The Committee resolved:-</u></b> (i) to agree to remove items 4 (Road Safety & Inspection Defect Categorisation Policy and		

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		<p>Procedure), 5 (various small scale traffic management stage 3), 6 (motion by Councillor McLellan Don Street), 7 (motion by Councillor Nicoll effectiveness of existing measures of road safety around schools), 8 (private sector housing enforcement funding), 9 (Alive @ 5), 10 (Marchburn Park), 11 (Toilet Facilities in the City Centre for Disabled and Older People with Medical Conditions), 14 (Cemeteries and Burial Grounds Management Rules), 15 (Fleet and Transport MOT Issues) and 16 (Road Winter Service Plan 2018-19);</p> <p>(ii) to note that item 13 (Community Food Growing Spaces) was transferred to Capital Programme Committee;</p> <p>(iii) to note that item 29 (Foster Care Fees and Allowances) was to transfer to Full Council; and</p> <p>(iv) to otherwise note the information provided in the Committee Business Planner.</p>	<p>Governance</p> <p>Governance</p>	<p>L McBain (K Finch for info)</p> <p>L McBain (M Orchard for info)</p>
6	<p><b><u>Notice of Motion by Councillor Delaney - Reduce Plastic Waste</u></b></p> <p>That the Operational Delivery Committee:-</p> <ol style="list-style-type: none"> <li>1. Acknowledges the challenges faced in maintaining its infrastructure to an acceptable standard as a result of year on year underfunding by successive Scottish Governments;</li> <li>2. Acknowledges the need to explore new technologies in order to discharge its functions in a more</li> </ol>	<p><b><u>The Committee resolved:-</u></b></p> <p>To approve the Notice of Motion.</p>	<p>Operations</p>	<p>R Polkinghorne/D Ritchie</p>

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	<p>cost effective and environmentally friendly manner;</p> <ol style="list-style-type: none"> <li>3. Commits to investigating ways to reduce plastic waste and looking for innovative ways to reuse residual plastic waste;</li> <li>4. Acknowledges the reduces cost and apparent increased longevity of so called “plastic roads” whereby recycled plastic pellets are incorporated into an asphalt mixture to fill potholes and to resurface roads;</li> <li>5. Welcomes the successful resurfacing of the A7 in Carlisle and notes the trials of this product in Dumfries &amp; Galloway and Enfield;</li> <li>6. Instructs the Chief Operating Officer to investigate the feasibility of trialling “plastic roads” in Aberdeen and to report back to the appropriate committee(s).</li> </ol>			
7	<p><b><u>Notice of Motion by Councillor Yuill - Community Speedwatch</u></b></p> <p>That the Operational Delivery Committee:-</p> <ol style="list-style-type: none"> <li>1. Notes with concern that speeding remains a problem on some roads in communities across Aberdeen;</li> <li>2. Welcomes the ongoing action taken by the police to tackle this problem but recognises that limited police resources restrict</li> </ol>	<p><b><u>The Committee resolved:-</u></b></p>	Operations	R Polkinghorne/D Ritchie

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	<p>the amount of police time that can be devoted to this;</p> <p>3. Notes that “Community Speedwatch” initiatives, where members of the public are trained by the police to use speed guns, elsewhere in Scotland and across the UK have played a part in reducing speeds and changing driver behaviour;</p> <p>4. Instructs the Chief Officer – Operations and Protective Services to discuss with Police Scotland how “Community Speedwatch” could be introduced in Aberdeen.</p>			
8	<b><u>Performance Report - COM.18.092</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to request that in relation to the target of 7 days for street light repairs, that a new indicator be added to highlight if repairs not successfully completed in 4 weeks;</p> <p>(ii) to request that officers look into the robustness of the Scottish Housing Charter and to report back to members; and</p> <p>(iii) to approve the suggested new approach as shown in Appendix A parts 1, 2 and 3.</p>	<p>Operations</p> <p>Operations</p> <p>Business Intelligence</p>	<p>D Rithic</p> <p>M Reilly</p> <p>L Fox</p>
9	<b><u>Various Small Scale Traffic Management Development Associated Proposals Stage 3 - OPE.18.086</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to acknowledge the 14 objections received as part of the statutory consultation;</p> <p>(ii) in relation to the Aberdeen City Council proposals to make “The Aberdeen City Council (Mannofield Area, Aberdeen) (20mph Speed Limit and Prohibition of Waiting) Order 201 (X) overrule the objections received and</p>	<p>Operations</p>	<p>M Reilly/J Watt (all actions)</p>

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		<p>approve this order be made as originally envisaged;</p> <p>(iii) in relation to the “The Aberdeen City Council (Mastrick Road (Inset), Aberdeen) (Prohibition of Waiting) Order 201 (X) overrule the objections received and approve this order be made as originally envisaged; and</p> <p>(iv) to agree that the Powis Area Traffic Management proposals are revised to remove all of the proposed waiting restrictions from Powis Circle and Powis Crescent and parts of Bedford Avenue, leaving the proposed waiting restrictions on Bedford Avenue to be implemented as advertised between Bedford Road and the layby on Bedford Avenue beside the shops.</p>		
10	<b><u>Don Street and Cheyne Road Island Garden - Notice of Motion by Councillor McLellan</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the actions undertaken to date and the consultation with the local community; and</p> <p>(ii) to instruct the Chief Officer – Operations, to proceed with options for a permanent reinstatement of the island garden and trees at the corner of Don Street and Cheyne Road, taking the £10,000 required, from contingencies. The reinstatement should accommodate Great Aberdeen Run operational requirements and be developed in consultation with the local community.</p>	<p>Operations</p> <p>Operations</p>	<p>V Ritson/M Reilly</p> <p>R Polkinghorne</p>
11	<b><u>Effectiveness of Existing Measures of Road Safety Around Schools- Notice of Motion Councillor Nicol</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the proposals in paragraph 3.7 in principle, and instruct the Chief Officer Operations and Protective Services to contact</p>	<p>Operations</p>	<p>M Reilly/V Ritson</p>

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		<p>schools that would be eligible for loading restrictions with a view to engaging 3 to 4 schools to take part in the trial;</p> <p>(ii) to instruct the Chief Officer Operations and Protective Services to commence the necessary legal procedure of initial consultation with Police Scotland, Scottish Ambulance Service, Scottish Fire and Rescue Service, Public Transport Operators, Freight Transport Association, Road Haulage Association and any other organisations representing persons likely to be affected by any provision in the order as the authority considers appropriate e.g. Community Councils, Aberdeen Cycle Forum, Disability Equity Partnership etc. If no objections are received, then progress to the public advertisement; and</p> <p>(iii) following the public advertisement, if there are no objections, the Traffic Regulations Orders may be made by way of delegated authority. In the event of objection(s) being lodged, instruct the Chief Officer Operations and Protective Services to report the results to a future meeting of this Committee.</p>	<p>Operations</p> <p>Operations</p>	<p>M Reilly</p> <p>V Ritson</p>
12	<b><u>Roads Winter Service Plan 2018-2019 - OPE.18.126</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the" Appendix 1 Roads Winter Service Plan" for 2018-19 including the changes made to accommodate the The Society of Chief Officers of Transportation in Scotland (SCOTS) updated guidance on the use, in Scotland, of the UK guidance document Well Managed Highways Code of Practice Appendix H</p> <p>(ii) to instruct officers to continue with the</p>	<p>Operations</p> <p>Operations</p>	<p>A Maclver/M Reilly</p> <p>A Maclver</p>

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		<p>comparison of similar urban authority's winter services both in terms of operation and cost.</p> <p>(iii) to instruct officers to review further guidance issued by (SCOTS) and consider incorporation of this guidance in future Winter Service Plans.</p> <p>(iv) to instruct officers to continue examining the implications of the anticipated additional maintenance burden for the winter maintenance provision from the de-trunking of sections of the A90/A96 following completion of the Aberdeen Western Peripheral Road and to reduce the cost implications of this where possible.</p> <p>(v) to instruct officers to examine the possible benefits and savings achievable through route optimization and automated gritting.</p> <p>(vi) to delegate authority to the Chief Officer Operations and Protective Services, following consultation with the Chief Officer Finance to continue to deliver the Winter Maintenance Service where the allocated budget is exceeded due to extreme weather, noting that this would be funded through use of the council's contingency budget and reported to the City Growth &amp; Resources committee through the following quarterly financial performance report; and</p> <p>(vii) to request that media releases are publicised early in order to inform residents about the deadline for community sand bags.</p>	<p>Operations</p> <p>Operations</p> <p>Operations</p> <p>Operations/Resources</p> <p>Customer</p>	<p>A MacIver</p> <p>A MacIver</p> <p>A MacIver</p> <p>M Reilly/J Belford</p> <p>K Allan</p>
13	<b><u>Fleet and Transport MOT Issues - OPE.18.127</u></b>	<p><b><u>The Committee resolved:-</u></b> to acknowledge the update to address the matters raised in the FTA Audit report and endorse forwarding the report to Audit Risk and Scrutiny Committee and be advised of the continuing</p>	Operations	M Reilly/W Whyte

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		Corporate Investigation enquiry.		
14	<b><u>ACC Road Inspection Policy and Manual - OPE.18.003</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the Road Safety Inspection Policy appended to the report;</p> <p>(ii) to approve the Roads Safety Inspection Manual appended to the report; and</p> <p>(iii) to request that officers look at ways of making the two Policy documents more user friendly online.</p>	Operations	D Ritchie
15	<b><u>Cemeteries and Burial Grounds Management Rules 2018 - OPE.18.094</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the draft Aberdeen City Council (Cemeteries and Burial Grounds) Management Rules 2018 as set out in Appendix 2 subject to the appropriate consultation being undertaken.</p> <p>(ii) to instruct the Chief Officer Operating and Protective Services to carry out a public consultation on the proposed Management Rules.</p> <p>(iii) to instruct the Chief Officer Operating and Protective Services to report back to committee if significant objections and comments are received during the consultation with: (a) the results of the public consultation; and (b) with a recommendation as to the form the Management Rules should take following the public consultation.</p> <p>(iv) to instruct the Chief Officer -Governance to sign the Management Rules on behalf of Aberdeen City Council if no significant objections or comments are lodged following the consultation; and</p> <p>(v) to request that the Chief Officer – Operations,</p>	<p>Operations</p> <p>Operations</p> <p>Operations</p> <p>Governance</p> <p>Operations</p>	<p>G Keith</p> <p>M Reilly</p> <p>M Reilly</p> <p>F Bell</p> <p>R Polkinghorne</p>



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		clarify the position in regards to burials without coffins and to notify members.		
16	<u>Alive @ 5 - OPE/18/097</u>	<p><b><u>The Committee resolved:-</u></b></p> <p>(a) To approve the alteration of the charging hours of four multi storey off-street car parks (Denburn, Chapel Street, Frederick Street and West North Street) to 8am – 5pm, Monday – Saturday, unchanged on Sundays, with effect from 1 October 2018 for a six month trial period and instruct Chief Officer of Operations and Protective Services to implement the approved charging hours;</p> <p>(b) To approve the alteration of the charging hours of Marischal College off-street car park to 8am-5pm, Saturday only, with effect from 1 October 2018 for a six month trial period and instruct the Chief Officer of Operations and Protective Services to implement the approved charging hours; and</p> <p>(c) To instruct the Chief Officer for Operations and Protective Services to review the progress of the trial and report back to Operational Delivery Committee on 14 March 2019.</p>	Operations	M Reilly/R Stevenson (all actions)
17	<u>Marchburn Park</u>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the progress to resolve the matter; and</p> <p>(ii) to instruct the Chief Officer (Early Intervention and Community Empowerment) to bring a report to the Audit Risk and Scrutiny</p>	Customer	D McGowan/K Finch

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		Committee following conclusion of the matters detailed within this report.		
18	<b><u>Housing Cases Review</u></b>	<b><u>The Committee resolved:-</u></b> to approve option 2 for all three cases in order that the families can be rehoused.	Customer	D McGowan/M Smith
19	<b><u>Minute of the Previous Meeting of 29 May 2018 - for approval</u></b>	The Committee approved the minute as a correct record.		

Should you require any further information about this agenda, please contact Lynsey McBain on 01224 522123 or email [lymcbain@aberdeencity.gov.uk](mailto:lymcbain@aberdeencity.gov.uk)